

NORTH LEBANON TOWNSHIP
MUNICIPAL AUTHORITY

RESOLUTION
01-2014

A RESOLUTION OF NORTH LEBANON TOWNSHIP
MUNICIPAL AUTHORITY,
LEBANON COUNTY, PENNSYLVANIA,
SETTING FEES AND PROCEDURES FOR
WASTEWATER/WATER SERVICES

BE IT RESOLVED AND ENACTED, and the same is hereby resolved and enacted by the Municipal Authority of North Lebanon Township to authorize and approve of the fees for Wastewater/Water services as follows:

ADMINISTRATION & MISCELLANEOUS FEES

EACH

Mailing fee: Actual postage plus handling fee	\$2.50
Photo copies, per page	\$.25
Returned check charge	\$50.00
Mileage rate	IRS Rate
Cone rental	\$ 4.00/each per day
Barricade rental	\$ 4.00/each per day
Sign rental	\$20.00/each per day
Labor Rate for personnel	\$50.00/hr./employee + incurred expenses

ENGINEERING & LEGAL FEES

Review of Plans, Inspections or other various issues requiring Engineering or Legal review:
Engineers Fee + Legal Fee +Township Administration Fee

APPLICATION FOR REVIEW OR RESEARCH- Resolution 04-2006.

- Upon application, a fee of \$500 is required as well as the details required for research.
- In the event that \$500 is not sufficient to pay all of the fees and costs incurred by the Authority, the applicant will be responsible for the additional amount. If there are any funds remaining with the Authority after the review process has been completed, the balance of the funds will be returned to the applicant.

DEVELOPMENT INSPECTION FEES OR DAMAGES CAUSED BY OTHERS

The following shall be charged when the Authority Inspector spends time inspecting the installation of sewer main and appurtenances. The Developer will be required to post an escrow account with the Authority. The escrow amount will be determined by the Authority. Damages will also be billed at these rates.

Hourly rate for Inspector time	\$50.00/hr
Overtime rate for Inspection, with a 3-hour minimum applied	\$75.00/hr
Mileage	IRS Rate
Equipment rates	see attached listed rates
Other charges as they apply	

STRONG WASTE MANAGEMENT PLAN

Discharge Permit - \$100 for Regular and Commercial Users
- \$500 for Significant Industrial Users

Renewal of Wastewater Discharge Permit - \$100 for Regular and Commercial Users
- \$500 for Significant Industrial Users

The Commercial and Industrial Users shall pay the costs of all sample testing.

Strong Waste Surcharge – shall be determined by the Authority on a case-by-case basis.

INSPECTION FEES FOR LATERAL CONNECTIONS

- | | |
|--|--------------------|
| 1. Initial inspection/admin costs | \$150.00 |
| 2. Additional inspections at same location | \$ 50.00 per visit |

INSPECTION FEES FOR REPAIRS OR RECONNECTIONS

- | | |
|--|--------------------|
| 1. Reconnect permit/initial inspection/admin costs | \$250.00 |
| 2. Additional inspections at same location | \$ 50.00 per visit |

SADDLE CONNECTION

If an Authority employee must do the saddle installation, the rates and regulations are as follows:

- All saddle installations are \$850 per saddle. This fee includes proper signage to be set up by the Authority. (Terra Cotta pipe installations are performed by the City of Lebanon Authority)
- In all cases, the applicant is responsible for the digging to the main and exposing the pipe so that the Authority employee can make the installation.
- Proper shoring must be in place at approx. 36" deep, or if the Authority employee requires otherwise for safety measures.
- Applicant will be held responsible for any costs above the required saddle fee.
- If a pump or steel plates are required, there will be an additional fee of \$100.00/day. Authority personnel will transport the pump; however, the Developer must take the steel plate to the site.

SEWER RENTAL RATES

- "North Lebanon Township Sewer System" customers shall pay the sewer treatment rates adopted by the City of Lebanon Authority. These rates from CoLA took effect July 1, 2013.

Water Consumption Charge Per 1,000 Gallons

Gallons Per Quarter	Per Quarter
First 150,000	\$4.39
Over 150,000	\$3.39

The City will also impose a flat fee cost for each customer based on meter size.

Note: High Consumption sewer customers as determined by the City of Lebanon Authority shall be billed on a monthly basis.

- "North Lebanon Township Sewer System" non-metered single-family residential sewer customers who are serviced by well water with no meter installed, and are connected to the "NLT Sewer System" shall be charged at the rate of: 15,000 gal. /qtr. for sewer treatment.
- "North Lebanon Township Sewer System" multiple residential dwellings not connected to public water shall be required by NLTMA to purchase and install an approved water meter to be read quarterly for determining water consumption for sewer billing purposes. Any costs for reading meters will be passed through to customer(s) on a quarterly basis. Rates are outlined above.

ADDITIONAL CHARGES

All owners of sewer residential or commercial/industrial establishments of the "NLT Sewer System" (metered and non-metered) shall pay the following quarterly charges:

- Quarterly User Rate \$78.00 (per EDU)
(Monthly customers will also be billed using this rate)
- A transportation charge of \$ 1.25 (per customer)
(Only customers connected to lines going through South Lebanon Township)
- If the sewer bill is not paid by the due date, a penalty of ten per cent (10%) of the amount of any current bill will be charged.
- Final delinquent bill notice/Administration fee \$ 20.00
- Delinquent sewer bills processed for collection shall be charged all court costs and legal fees incurred by the Authority at the rate of \$ 160.00/hour
- Delinquent sewer bills subject to water termination \$ 100.00 + incurred costs
- Water termination postings \$10.00 per unit/per posting
- All NLT sewer customers will be charged the quarterly rate fee of \$78.00, plus any usage that is billed from the City of Lebanon Authority. The usage charges will be reflected on the NLT sewer bill. Any additional charges imposed by the City of Lebanon will be charged to NLT customers.

WATER RATES

The Water District is outlined in Exhibit "A". All rates are per EDU and will be as follows:

Tapping Fee rates as established by the Engineers' Report
set forth in Resolution 02-2005:

\$3,900.00

Debt for all customers in the described Water District

\$60.00/Qtr.

The City of Lebanon and/or the City of Lebanon Authority shall establish a water usage charge. The current usage charge for those who have not connected to the water system after having received notice to connect:

\$12.60/Qtr.

NLT MUNICIPAL AUTHORITY SUBDIVISION/LAND DEVELOPMENT SUBMISSION FEE SCHEDULE

The following fees and information are due at the time of submission of plans or upon request from Assistant Manager. No plan review will be started until all submission items and applicable fees are received in the Township office.

NLTMA REQUIREMENTS FOR SUBMITTALS....PAYABLE TO NLTMA:

- (3) COPIES OF NEW PLANS SUBMITTED TO NLTMA
- (4) COPIES OF PUBLIC SEWER PLANNING MODULE INFORMATION
- (1) COPY OF ON-LOT SEWER PLANNING MODULE INFORMATION

MINOR SUBDIVISIONS-NOT INVOLVING NEW LOTS

- (1) COPY OF LEGAL DESCRIPTION
- FINAL PLAN FEE...\$750.00

- (3) COPIES OF REVISED PLANS

PADOT PERMIT REVIEW FEE (HOP) FEE...\$500.00

MAJOR & MINOR SUBDIVISIONS WITH NEW LOTS OR UNITS

# OF LOTS/UNITS	PRELIMINARY PLAN FEE *	FINAL PLAN FEE *	PRELIM / FINAL FEE
1	\$350	\$250	\$600
2-5	600	500	1100
6-10	800	600	1400
11-20	1250	1000	2250
21-50	1750	1250	3000
51-100	2050	1500	3550
101-200	2400	1750	4150
201+	\$2700 + \$5 PER LOT/UNIT OVER 201	\$2000 + \$ 5 PER LOT/UNIT OVER 201	\$4700 + \$10 PER LOT/UNIT OVER 201

LAND DEVELOPMENT PLAN **(ASSESSED BY TOTAL ACREAGE OF TRACT REGARDLESS OF AREA AFFECTED BY DEVELOPMENT)

TOTAL ACRES **	FINAL PLAN FEE
0-2	\$700
2.01-5	850
5.01-10	1250
10.01-15	1750
15.01-25	2500
25.01 +	3500

*For any Subdivision Plan that is a combined Preliminary/Final,
The total of BOTH PRELIMINARY & FINAL columns shall be applicable.

**Acreage of tract for newly developed lot or acreage undergoing review for expansion.

***Fees include Authority review. If fees collected are not sufficient to cover Engineering or Legal fees, the remaining amount will be billed and shall be payable prior to final plan approval.

****Upon completion, paper asbuilts shall be provided. Asbuilts stored electronically on disc using CAD format compatible with GIS (latest version) must also be provided.

SUBDIVISION AND LAND DEVELOPMENT NOTES:

Minor Subdivisions, Not Involving New Lots

This would include lot additions, land exchange, division of double home or existing buildings, etc.

PLANNING MODULE PROCEDURE FOR MINOR SUBDIVISIONS/LOT ADDITIONS

For complete details for processing, please see attached sheets of North Lebanon Township Ordinance No. 1-2006 and North Lebanon Township Resolution No. 6-2006, both adopted on April 17th, 2006.

PLANNING MODULES

The following is to establish the procedure for accepting and approving planning modules. It is the policy of the North Lebanon Township Municipal Authority to require a planning module for each submission of plans submitted for review.

DEP Exception Guidelines:

Any subdivision or land development plans that are serviced by public sewer will now be exempt from submitting planning modules, per DEP, under the following conditions:

- Less than 250 EDU's in the development
- No public pump stations or force mains are needed
- Gravity sewer sizes will generally not exceed 8" in diameter
- The project will not cause a Chapter 94 overload of the collection system for 5 years from the date of the application.

PLANNING MODULE EXEMPTION REQUEST PROCEEDURE (PUBLIC SEWER ONLY)

The following must be submitted for approval of a planning module that meets the above stated DEP exception:

- Four copies of the proposed plan, USGS location map, PNDI report, narrative describing the development, explaining the proposed method of sewage disposals, alternative disposal methods, and identifying the point of sewer connection. Also needed are four copies of the written Certification from the City of Lebanon Authority stating there is ample capacity at the sewage treatment plant for development and this request will not create a hydraulic or an organic overload, or a 5-year projected overload at the facility. Four copies of the letter concerning public water availability should also be included.
- The submission must also include a copy of the request card to be signed by the designated municipal official.

DESIGNATED MUNICIPAL OFFICIAL

The Assistant Manager or the Authority Engineer shall be designated as the Municipal Official who shall sign the post card and return to DEP.

COMPONENT 1-SINGLE FAMILY DWELLINGS (10 LOTS OR LESS) OR COMPONENT 2 (HYDRO STUDY FOR ONLOT SYSTEMS)

The following must be submitted for approval:

- One courtesy copy of the completed module package along with all DEP required documents shall be provided to the Authority and the required number of sets shall be provided to LCP.

TAPPING FEES

The Authority has adopted a tapping fee comprised of the following components for each owner of property that connects to the "North Lebanon Township Sewer System" or one who changes to increase the EDU's and/or type of use of property previously connected.

- Capacity Part of Tapping Fee - \$2290 per EDU Each owner shall be required to first purchase sewer capacity at the Lebanon Authority Treatment Plant by making application to NLTMA. The number of EDU's required to be purchased shall be according to the EDU Chart that is adopted by the Authority Board, or in special cases, by Agreement. This must be paid to NLTMA prior to Final Plan approval. This amount can change at the discretion of the Lebanon Authority and the developer will be charged accordingly. No sewer capacity shall be guaranteed until such time as sewer capacity at the Lebanon Authority Treatment Plant is granted.
- Collection Facilities Fee Part of Tapping Fee - \$3,100 per EDU This portion of the Tapping Fee is based on the calculations made by the Authority Engineer as set forth in Resolution 02-2005. This is paid when the Sewer Permit is purchased.
- Special Purpose Tapping Fee I - \$800 per EDU This Tapping Fee shall be applicable only to those sewer customers who connect to the "NLT Sewer System" within the area as outlined in tables included in Resolution 2-98. This is paid when the Sewer Permit is purchased.
- Special Purpose Tapping Fee II - \$1,125 per EDU This Tapping Fee shall be applicable only to those sewer customers who connect to the "NLT Sewer System" within the area as outlined in Table WS-4 included in Resolution 05-2000. This is paid when the Sewer Permit is purchased.
- Special Purpose Tapping Fee IV- \$2,000 per EDU This Tapping Fee shall be applicable only to those sewer customers who connect to the "NLT Sewer System" within the area as outlined in the map included in Resolution 01-2004. This is paid when the Sewer Permit is purchased.
- Special Purpose Tapping Fee V- \$2,000 per EDU This Tapping Fee shall be applicable only to those sewer customers who connect to the "NLT Sewer System" contributing to the area as outlined in the map included in Resolution 02-2007. This is paid when the Sewer permit is purchased.
- Special Purpose Tapping Fee VI- To be determined This Tapping Fee shall be applicable to only those customers that will connect to the Business Park line jointly installed by NLTMA & LVEDC.
- Existing Customer Capacity Fee- \$1,500 per EDU This fee will be charged to existing customers when they need to purchase additional capacity.

"Developer" means any "person" who has installed a sewer trunk line, which exceeds 1000 lineal feet of sewer within a residential development that has an up-to-date plan.

- A Developer may make application to the Authority to receive a discount of \$500 on the tapping fee to reimburse the Developer for the portion of the costs that could be subject to reimbursement to the Developer under the law from future users connections to the sewer lines as constructed by Developers and conveyed to the Authority. The Authority and Developer shall enter into an agreement to evidence the immediate discounted payment in lieu of the right of the Developer to receive reimbursement of a portion of the costs to construct the sewer from future parties that connect to the sewer lines constructed by Developer.

MISCELLANEOUS INFORMATION

"Authority" or "NLTMA" means North Lebanon Township Municipal Authority.

"Equivalent Dwelling Unit" (EDU) with regard to residential owner, is any room, group of rooms, house trailer, mobile home, enclosure, etc., occupied or intended for occupancy as separate living quarters for a family or other group of persons living together or by persons living alone. For Industrial and Commercial users an EDU shall be determined by the schedule of EDU's as adopted by Resolution of the Authority or shall be determined by the Authority based on other information.

"Township" means Township of North Lebanon.

"Owner" or "Person" means any individual, partnership, company, association, society, trust, corporation or other group or entity.

- The Authority reserves the right, from time to time, to adopt modifications, supplements, or amendments to this Resolution. In the event that any portion of this Resolution shall be held to be invalid, it shall not affect the validity of the remaining sections of this Resolution.

Resolved this 9th day of January 2014

ATTEST:

NORTH LEBANON TOWNSHIP
MUNICIPAL AUTHORITY


Secretary

BY: 
Chairman

2014 EQUIPMENT RATES

SEWER TRUCK	\$150.00/SHIFT
GODWIN PUMP	\$750.00/SHIFT
FLUSHER TRUCK	\$1,800.00/SHIFT
40 KW GENERATOR	\$150.00/SHIFT
DITCH PUMP	\$100.00/SHIFT
2" PORTABLE PUMP	\$100.00/SHIFT
DUMP TRUCK-SINGLE AXLE	\$600.00/SHIFT
BACKHOE	\$500.00/SHIFT
LOADER	\$700.00/SHIFT
CUT SAW 12"	\$75.00/SHIFT
CUT SAW BLADE	\$50.00/BLADE
CHAIN SAW	\$50.00/SHIFT
CHAIN SAW CHAIN	\$30.00/CHAIN
GRINDER 4"	\$50.00/SHIFT
GRINDING WHEEL	\$15.00/WHEEL
CONFINED SPACE ENTRY	\$275.00/ENTRY

ATTACHMENT TO RESOLUTION 01-2014

SHIFT=8 HOURS

MIN. CHARGE=4 HOURS

WASTE DISPOSAL=ACTUAL COST + 15%

